## A close-up of a logo Description automatically generated

## Skater Development Fund (SDF) Coordinator (Director, elected)

**Job Description**

The Skater Development Fund (SDF) Coordinator organizes the SDF fund raising events and activities. Fund raising for the SDF is intended to be used to offset costs associated with Skater and/or Coach Development such as clinics, competition, etc.

Duties of this position may include:

* Determine fund raising activities and dates with the Board Club,.
* Organize fund raising activities including applying for any required licenses, booking facilities, organizing volunteers, ordering supplies, and working with the treasurer to complete full accounting after each event.
* Place advertising as necessary for each event.
* Keep records of volunteer participation at each fund raising event.
* Provide regular reports to the Board.
* Assist with other Club activities as requested.
* Work with any the Board Members chairing special events / fund raising events to ensure the event is licensed, advertised etc.
* Assisting with other Club tasks / events as requested.

**Signing Authority:** Only on Skater Development Fund

**Length of Term**: 2 years **Vote:** yes